

# **Domestic Violence Response Checklist for Officers**

## **Boulder (CO) County Sheriff's Department**

- ✓ Note all spontaneous statements of victim and suspect and their location when officers arrive.
- ✓ Describe emotional and physical condition and any substance use by victim and/or suspect.
- ✓ Describe and photograph injuries to victim and suspect.
- ✓ Obtain signed medical release.
- ✓ Note relationship between victim and suspect and history of violence.
- ✓ Obtain written statements from victim, suspect and any witnesses.
- ✓ Interview suspect (with Miranda, if in custody)
- ✓ Index and interview children.
- ✓ Collect evidence including weapons used.
- ✓ Describe information provided to dispatch by the complainant.
- ✓ Inform victim that the Department presses charges, not the victim.
- ✓ Determine primary aggressor; if probable cause exists, make custodial arrest.
- ✓ Assess the need for shelter for victim and transport if necessary.
- ✓ Document current/temporary/daytime addresses and telephone numbers.
- ✓ Provide victim rights pamphlet and notify local domestic violence program.
- ✓ Document information thoroughly.
- ✓ Notify victim of arrest.